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128 POND STREET • BILLERICA, MA 01821 • TEL. 978.667.5000 • FAX: 978.671.0818 • WWW.MARSHALLSAUTOBODY.COM

Dear Valued Customer:

In order to best serve your needs, please let us know how frequently you would like to be updated by Marshall's Autobody Experts on the status of your vehicle throughout the repair process.

RO# _____

I _____ would like to be updated on the repairs to my vehicle **in addition to mid repair and one day prior to repair completion:**

Address:

NO additional calls are necessary

ONCE a week

PLEASE PROVIDE US WITH YOUR:

E-MAIL E-Mail Address: _____

PHONE Best Phone #: _____

CELL PHONE #: _____

TEXT: _____

Please take a moment to tell us what **your main concerns** are regarding the repairs to your vehicle so that we can better ensure your satisfaction:

Customer Signature

Date